We're Hiring!
Systems Administrator

ALBERT A. WEBB ASSOCIATES

Albert A. Webb Associates (WEBB) is currently seeking a System Administrator to join our IT Department. In this position you will be responsible for providing system and server administration and support for all issues related to the maintenance of the firm servers, as well as serving as the Tier 2 and Tier 1 help desk support for over 160 users, both on and off-site, to resolve routine issues related to both hardware and software. In addition, the System Administrator will also help support and administer servers and networks, along with 3rd party network support. WEBB offers a competitive benefits package to all full-time associates. In addition to health coverages and financial security, we provide:

| Mentor Program | 401(k) | Membership Sponsorship | Medical | Wellness Program | Vision | Dental | Educational Assistance | Life Insurance | Disability |

Requirements & Responsibilities

• Under the general direction of the Director of Information Technology, provide a high level of expertise in regards to the installation, maintenance, support and management of the firm's servers, SAN, disaster recovery, network and related technologies.

• Install, configure, maintain and support server equipment such as physical servers, virtual servers, appliances, etc. in a Dell, Cisco, Windows, Linux, DR, SAN and VMWare environment

• Provide Tier 2 and Tier 1 helpdesk support for PCs, VOIP phones, smart phones, tablets, wireless devices, and remote connections for over 160 on and off-site users

• Work closely with 3rd party vendors for project planning and project management and system implementation, administration and support

• 3 to 5 years extensive experience with Windows Servers, Dell Servers, VMWare vSphere, Linux server operating systems such as SUSE Linux, CentOS and/or other Linux flavors, Microsoft Windows Professional, and Microsoft Office Applications

• Bachelor's Degree in Computer Science or related field

TOP WORK PLACES 2018

To apply, submit your resume to hr@webbassociates.com

webbassociates.com/careers

Albert A. Webb Associates is an Equal Opportunity Employer (EOE)